

ARMY PUBLIC SCHOOLS
APPLICATION FOR NON TEACHING STAFF

Application form for the post of _____
School where you would like to work:-

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1 PERSONAL DATA :

- (a) Name in full (Block letters) : _____
- (b) Son/Daughter/wife of : _____
- (c) Date of Birth : _____
- (d) Nationality : _____
- (e) State : _____
- (f) Address -----

- (g) Contact Details: -
Landline No (with STD Code) -----
Mob No -----
Email ID -----

2. PRESENT /PREVIOUS OCCUPATION:

- (a) Designation of Post : _____
- (b) Name and Address of Institution/Organization : _____
- (c) Designation of superior In charge : _____
- (d) Contact No of superior(for verification if need be) :-----
- (e) Period of notice you will have to give, if selected? : _____
- (f) What salary are you drawing? : _____

3 FAMILY LIFE

- (a) Marital status Single/Married/Widowed
- (b) If married/widowed Name & occupation of spouse

No of children with age and sex

4. **EDUCATIONAL RECORDS** : School, College Or University

Give details of all exams starting from Secondary School onwards

Examination	Marks Obtained	Percentage	Division	Year of passing	Subjects taken	Name of University/ Board/Institute

Graduation/Post Graduation through correspondence or regular _____

5. Training in NCC, scouting, Music/Art, Dramatics or other such activities, give rank, status/proficiency achieved _____

6. Merit Scholarship won? If so what? _____

7. Languages you can read write and speak fluently.
(a) (b) (c)

8. Any books/articles written? If so, give their titles/ Magazines in which published?

9. **EXPERIENCE:**

Fill the particulars in chronological order starting with your appointment (if there is not enough space attach a separate sheet).

S No	School/ College/ Organization	Post / Designation worked as	Total Exp in Years

Include any other post held which are relevant to the field of Education

10. **APTITUDE:**

(a) Subject(s) which you enjoy teaching most? _____
(b) Other area (Cultural activities): _____

11. (a) Can you take indoor/outdoor games with boys and girls?
Indoor Boys : _____ Outdoor Boys: _____
Girls : _____ Girls: _____
Which major games do you play? _____

12. **HEALTH:**

(a) What kind of health do you keep?.....
(b) Do you need any medical treatment/assistance for the disease you are suffering from.....
(c) Are you differently abled? Give details

13. **CO-CURRICULAR ACTIVITIES/GAMES AND SPORTS**

What co-curricular activities can you teach? _____

14. **COMPUTER KNOWLEDGE** (Separate sheet can be att.)

- (a) Have you done any degree/diploma in computer give details:
- (b) Any experience on working on computer Details.
- (c) Do you own a personal Laptop, if yes give details:
- (d) Your knowledge of computer hardware :

15. **OTHER ACTIVITES**

(a) In answering please indicate personal characteristics, interests and aspirations you have which you believe will be valuable to this institution:

- (i) _____
- (ii) _____

16. Give names of two references, which should know you well personally and have an intimate knowledge of your work (not relatives)

- (a) Name: _____ (b) Name _____
Address _____ Address: _____

17. I have / have not been selected at the CSB/LSB Interviews held at _____ on _____ and I have been /have not been selected for appointment at _____.

Agreement:

18. If appointed:-

- (a) I agree to abide by the AWES Rule and Regulation for Army Public Schools
- (b) I undertake to serve the school till the end of the final term, ie upto the finalization of the results of the class taught or a period specified/ fixed by the management.
- (c) I confirm that I am aware that my services would be liable to transfer in organizational interest at the discretion of the management.
- (d) I solemnly state the all the above particulars/statements are true to the best of my knowledge and belief.

Date

.....

(Signature of applicant)

INSTRUCTIONS TO CANDIDATES

- 1. Please download and print the Application Form.
- 2. Fill the name of only one school in a cluster.
- 3. All details at Ser 1(Personal data) are mandatory. Fill up in Block Capitals.
- 4. Paste one recent coloured passport size photograph on the form and attach one additional photograph for Call Letter.
- 5. Send by post. No applications will be accepted via e-mail.
- 6. Send DD for Rs 100/- payable at a bank close to the location of the school.